



Mailing and fulfilment

An extensive enclosing operation for practically any size of envelope. Whether your job demands a speedy automated process or packing by hand, DG3 delivers – accurately, on time, every time

Value Proposition

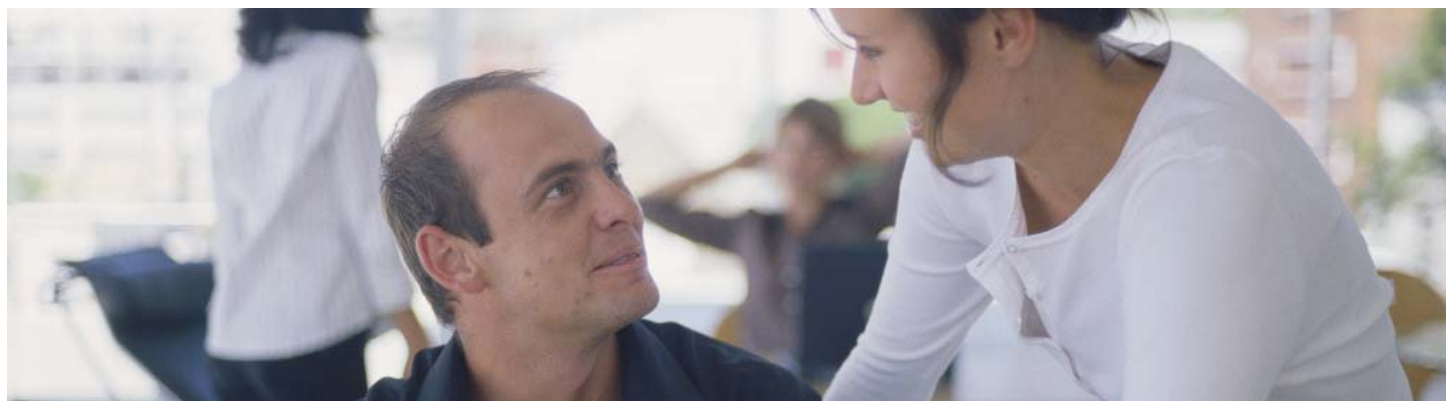
At DG3, we don't just provide an efficient and flexible mailing service: we add value by applying our technical and management expertise to finding the most cost-effective end-to-end solutions for your business.

Key Features

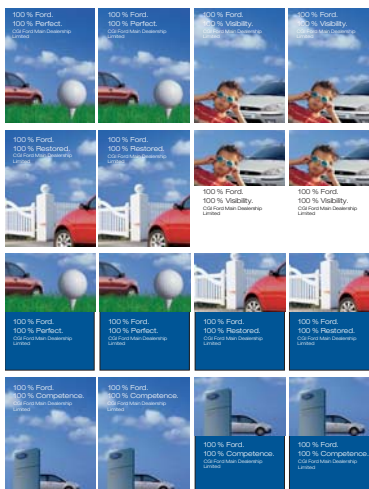
- Leading equipment from Buhrs, Mailcrafter, Bell & Howell and Kalmar systems accommodate the widest possible range of materials
- Document set integrity and insert selection controlled by barcode and OCR reading technology
- Folding of more than 20,000 sheets per hour, in-line or off-line
- 'Pick and pack' storage and distribution facility for customers
- Same working day despatch through the Royal Mail or other postal operators

Benefits

- Fast turnaround
- Regularly required items such as stationery or brochures can be stored at and distributed from our pick-and-pack centre
- Our online stock control system, ClientNet, makes it easy to keep track of your stock levels and order activity
- DG3 has unique relationships with the Royal Mail, various international operators, and many mail consolidators to ensure the most practical and cost-effective delivery service



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A Case In Point

DG3 prints roughly 2 million digital A4 customer statements per month for one of the world's largest telecommunications companies. Our challenge is to insert these statements, plus additional materials, into around 350,000 envelopes within a five day timescale.

We begin by ensuring customer data is cleansed, manipulated and enhanced to maximise the client's postal cost saving. We use a range of processes – including Mailsort/Walksort, PAF validation, multi-file merge/purge, de-duplication, salutation creation and verification, case conversion and data suppression.

Statements are enclosed using secure, fully automated mailing machines with state-of-the-art barcode technology. Any additional literature can be inserted generically, or selectively by barcode. The integrity of the documents is maintained by barcode recognition throughout the enveloping process, and transactions are fully audited to ensure accuracy.

In addition, we provide a full stock control, management and storage service for the client, with daily collection via the Royal Mail. Scrupulous attention to detail, combined with our strategic drive to add value, have resulted in a highly successful partnership with this client for the last four years.



Unit C3, Enterprise Business Park, 2 Millharbour, Docklands,
London, E14 9TE, United Kingdom

T +44 (0)20 7531 0592

www.dg3.com

DG3 Group Services

DG3 is a leading global provider of global print and communications services with locations across four world regions and a world-class team of over 700 associates.

We believe in making a difference and we do this with some of the world's largest and most discerning organisations every day, delivering superior integrated communications solutions.

Our services include:

- Creative and marketing services
- Typesetting, document composition and regulatory filing
- Desktop, graphics and print outsourcing
- In-house litho and advanced digital printing
- Print binding and finishing services
- Mailing, fulfilment and distribution
- Document Process Outsourcing services

