dg3 ™
diversified global graphics group

AltSource™

A document creation & workflow management solution that enables you to create, edit, manage and publish documents in multiple formats

Utilising the familiar environment of Microsoft® Office, AltSource™ provides a range of customised and powerful tools to enable you to retain control, speed up production and reduce costs for all your regularly published documents.

AltSource™ is successfully deployed worldwide for a range of organisations within the mutual fund, investment research and corporate markets.

PEFC/16-33-289

FSC
TT-COC-002454
The mark of responsible forest management.
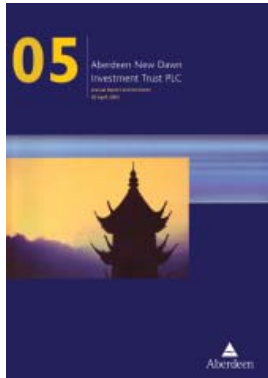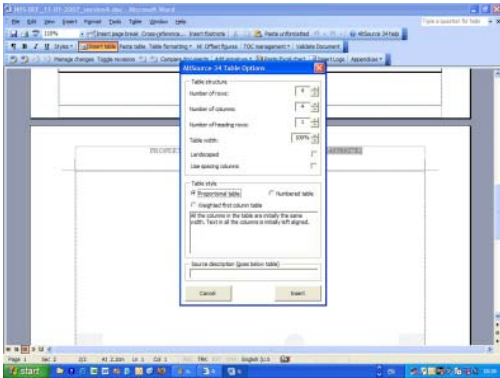© 1996 Forestry Stewardship Council A.C

Key Features

- Publish from a single environment to Print, PDF, HTML, Email, MS Word, SMS and XML

- Easily assign workflow responsibilities to your team - authors, reviewers, compliance, final approver, etc

- Create & edit multiple chapters of the document independently but at the same time

- Non-designers can add content to the 'live' document with easy-to-use style menus

- Variable data can be set to automatically populate pre-assigned content areas

- Analyse document workflows through our powerful audit trail and tracking tools

- No expensive software to invest in or complex applications to learn

- Guidance available from dedicated, knowledgeable support professionals

Benefits

- Publish to multiple formats without the need for manual intervention. Pre-defined design outputs ensure total accuracy every time

- Complete control over the management of your documents, no more reliance on third parties

- AltSource™ has been proven to reduce production time by up to 60%, no more time consuming revision cycles

- Reduction in costs with no 'authors alterations' and no hidden charges, ensures predictability of budget

- Full compliance audit trail, ensuring you meet the conditions of the latest industry legislation

- A professional and sophisticated output is guaranteed

- User-friendly systems that all staff members can be trained to use

AltSource™

A Case In Point

When a leading international investment group wanted to reduce internal production costs and streamline their regular Annual and Interim Report document composition workflows, DG3 was on hand to develop an AltSource™ solution that improved turnaround times of author's corrections by up to 300%.

Utilising the familiar environment of Microsoft® Office, AltSource™ delivered a range of customised and powerful tools that allowed the Fund Administrators to regain control of the document lifecycle, reducing or eliminating production bottlenecks.

One of the big pain points of their traditional typesetting method involved transposition errors from one programme to another (e.g. Quark or InDesign). Now, by linking directly to the 'live' accounts data, the AltSource™ system minimises re-keying of data, thereby greatly reducing the possibility of transposition error.

Any updates required are completed within the live accounts source file and simply 'refreshed' to auto-populate the designed document. Highly qualified typesetters are no longer required as AltSource's powerful auto-styling tools allow non-designers to update live content without fear of 'breaking' the corporate style-guide and document design.

High-end chart and graph graphics are now also created and updated by non-designers via a pre-defined wizard, again integrating with single-source live data that is seamlessly linked into the designed document.

All-in-all, AltSource™ gives them control over workflow, quality and budget.

DG3 Group Services

DG3 is a leading global provider of global print and communications services with locations across four world regions and a world-class team of over 700 associates.

We believe in making a difference and we do this with some of the world's largest and most discerning organisations every day, delivering superior integrated communications solutions.

Our services include:

- Creative and marketing services
- Typesetting, document composition and regulatory filing
- Desktop, graphics and print outsourcing
- In-house litho and advanced digital printing
- Print binding and finishing services
- Mailing, fulfilment and distribution
- Document Process Outsourcing services

printing & communications excellence

our group

global presence

client focused

marketing & document solutions

responsible business