

Mail and Integrated Distribution Services

Integrated State-of-the-Art Printing & World-Class Delivery

Why DG3?

- ✓ Single source vendor from design to distribution
- ✓ Industry leading information security - SSAE16 secure environment
- ✓ In house postal experts
- ✓ Dedicated project management with hands on approach from scoping to final delivery
- ✓ Operate 6 days a week with 24 hour capabilities



Hand Assembly

- Complex kitting, pack outs, inserting, mailing and distribution
- Alignment with digital output team for personalized print on demand orders
- Flexible and fast ad hoc distributions
- 100% quality assurance processes



Fulfillment Services

- 24/7 online order management system
- Climate controlled material storage
- Warehouse management system for real time inventory tracking
- Intelligent shipment processing system integrated with MIS and ERP systems



Mailing

- On site USPS post office
- Accessibility to FedEx, UPS, DHL and postal hubs
- Mail tracking, shipment, co pallets, trays and letters
- Full service intelligent mail barcoding (USPS)
- Advanced ink jet, read and spray technology and camera systems



DG3 Distribution Services at a Glance

DG3 will act as your fulfillment center by inserting, sorting, sending, and tracking all of your physical outreach marketing programs to your desired audiences. Our secured warehouse and relationships with major shippers make it easy and efficient.

Data Management Services at DG3

Rely on our team of expert, cross-functional data managers. We'll manage your databases, improve operational efficiency, promote collaboration across the organization, and give you the insight you need to make better decisions.

Our services include:

- Suppression and dupe elimination
- CASS
- NCOA
- Presort

DG3 Fulfillment Center

- Fulfillment, Hand Assembly and Mail Services all located in 1 location
- Optimized racking system with wire guided fork lifts
- 60,000 square feet in product storage
- 3,040 total pallet locations
- Secure building:
 - Key card access
 - Surveillance in and out of building
 - No cell phones or personal cameras on the shop floor

About Us

- Over 30 years of print, fulfillment and mailing experience
- \$150 million globally integrated communications group
- Leader in integrated communication solutions and managed services
- 700 staff worldwide



Mailing Capabilities at a Glance:

Financial Direct Mail:

Tax communications
Enrollment reminders
Fund updates and change notices
Financial notifications
Investment opportunity announcements
Prospectuses
Shareholder communications
Insurance materials

Commercial Direct Mail:

One color and full color variable 1 to 1
Saturation mailing
Periodicals
Union memberships newsletters
Invoice and statement mailing

Pharmaceutical Direct Mail:

PI fulfillment
Drug launch materials
Co pay cards
Journal reprint fulfillment
On demand fulfillment

Postal Optimization Options:

Co-palletization

- Provides companies deeper postal penetration and discounts
- Higher volumes (dependent on saturation) of mail are required to offset trucking fees

Co-mingle

- Process by which mailings from more than one company are combined to meet USPS discounts
- Provides companies deeper postal penetration
- Mail pieces pre-sorted before arriving at USPS facilities are granted a discount
- Applicable to both first class mailings and standard class mailings although the two cannot be mixed
- For-profit and non-profit mailings can be combined
- Letters, postcards, and self-mailers can also be commingled, as long as they are machinable

Drop ship

- Slightly higher volumes of mail are required (a minimum of 50,000 pieces depending on saturation) to offset the trucking fees
- Only standard mail is eligible and partials are permitted
- Allows for targeted delivery dates known as "in home dates"